

CONSULTATIVE COMMITTEE MEETING MINUTES

Tuesday 12th July 2022

2.00 pm at Flushing Sailing Club



**FALMOUTH
HARBOUR**

UK's Atlantic gateway.

Attendees:

Neil Andrew, Chair	NA
Miles Carden, CEO	CEO
Adrian Davis, Falmouth Harbour Commissioner	AD
Chris Freer	CF
Don Garman	DG
Richard Jeffery	RJ
Dave Nicoll	DN
David Owens	DO
Tristan Rowe	TR

FHC Staff

Barry Buist, Falmouth Haven General Manager	BB
Vicki Spooner	VS
Tom Redgrave	TR

Governance

1. Apologies

Matt Borne	MB
Victoria Hobson	VH
Mat Spencer	MS
Steve Taylor	ST
Holly Manvell	HYM
Duncan Paul, Harbour Master	HM

2. Declarations of Interest

- No declarations of interest.

3. Approval of Minutes of the Meetings held on 16th March 2022

- The minutes from the previous meetings were tabled and were approved by those present.

4. Matters Arising from above and FHC Board Meetings

- The Matters Arising were discussed and updated with progress and actions.

5. Stakeholder Engagements

- CEO provided feedback from the Business Fair in June where Falmouth Harbour (FH) had a stand. This was a good opportunity to network with business and academic links.

6. Last 3 Months Activity

a) FH CEO Update

Dragons

- Royal Cornwall Yacht Club, Flushing and Mylor have given us good feedback on the Dragons event. We are looking forward to running similar events in the future. This was the first time we have craned in at the boat park. HYM will be at the next meeting to update the committee on the Dragons event.
- DN advised that HYM's involvement was excellent and requested Business Development as a future agenda item.
- The Committee discussed the possibility of hosting similar events in the future and suggestions included:
 - Working with the Town Council
 - Working with Falmouth BID
 - Following the Plymouth model where they have a group that identifies potential events and put actions in place to secure them.
 - Auditing the facilities in the Harbour to show what we can offer.
 - Looking at options that mitigate tidal restrictions.
 - Securing funding to finance infrastructure.
 - CF cited the work currently underway with FLOW and the collaboration for the benefit of the region and would like to see something similar for Falmouth.

ACTION: Add Business Development as a standing agenda item.

ACTION HYM to update the Committee on the Dragons event at the September meeting.

Pontoons and Moorings Maintenance

- The slipway pontoons are now in place. They have been locally sourced and designed. We were late with the installation and we compensated slipway customers appropriately.
- We have surveyed most of our infrastructure including pontoons and moorings. Any necessary immediate repairs have been done and mooring blocks have been made up to the required levels. A 5 year maintenance plan will be created and Harbour Assist will help with this.
- CEO reported that occupancy of the moorings was 86%. We usually run a 10% vacancy rate and purposefully did not lease all of the moorings so we can make changes as required.
- The price rises do not seem to have had an impact.
- We are looking at options for dinghy storage.

b) HM/Operational Update

- HM gave an update on Trinity House aid to navigation review.
- Review of pilotage directions due later this year.

c) Marketing & Communications and Media Report

- Media report previously distributed for information.

d) Environmental Strategy

- VS updated the Committee on the current environmental strategies including:
 - Seagrass regeneration area
 - Advanced Mooring System (AMS) trial
 - Replacement, consolidation and repositioning of the POFSA race marks with AMS in sensitive areas.
 - Ongoing 5G network testing and potentially some new weather data marks

7. Next 3 Months Activity

a) Open Day

- CEO provided an update on the 3 day open day event and a framework for the annual report.
- There may be evening events and/or early morning events to cater for different stakeholders and these will need to be staffed.
- Stakeholders will be able to book a time with CEO, Commissioners or potentially Consultative Committee members to discuss specific issues.
- It is important for members of the Consultative Committee to attend.

ACTION: Once available, CEO will send out plans for the Open Day event to the Consultative Committee for review.

b) New Pilot Boat Project

- TR gave a presentation on the new pilot boat.
- Questions were asked and answered around the future of the pilotage service and new technologies potentially autonomising operations.
- The tender process was discussed.
- TR advised that a Q&A will be published and the key messages for this document were discussed.
- The presentation will be circulated to the committee post meeting.

8. Any Other Business

a) Questions for CEO

HRO

- CEO provided an update and described the process and summary of the HRO. The application is planned for October.

Board Strategy Day

- CEO provided an update on the aims for the day and the Consultative Committee will be informed of the outcomes at the next meeting.

Pendant Management

- CEO provided a summary of the changes to pendant management. CEO advised the changes should improve our insurance position.
- Customers will be made aware of the changes which will result in Falmouth Harbour taking on additional responsibility but will not incur additional costs to customers.
- FH currently charge £15 per removal of private pendants.

ACTION: CEO to provide further information on the pendant changes including whether FH will charge £15 for removal of private pendants at the next meeting.

b) Matters Raised by Members

- None

Meeting closed at 16:30

Dates of 2022 Meetings

Wed 28th Sep 2022

All at 2pm.

Thu 22nd Dec 2022 – Joint Meeting with Board starting at 1pm