

FHC BOARD MEETING

PART 1 MINUTES

Friday 26th April 2024 09:30

Meeting Room Pod, Boat Park



FALMOUTH
HARBOUR

UK's Atlantic gateway.

Attendees:

Mark Chanter, Chair	MC
John Elliott, Deputy Chair	JE
Miles Carden, CEO	CEO
Natasha Collings-Costello	NCC
Adrian Davis	AD
Gerald Pitts	GP
Holly Manvell	HYM
Andrew Williams	AW

Governance

1. Chair Opening Remarks

- None.

2. Apologies

Miles Featherstone, Harbour Master Designate	MF
Carrie Gilmore	CG

3. Declarations (Includes Declarations of Interest and Statutory Declarations)

- NCC is MD of Cornwall Environmental Consultants (CEC) which has done some paid work for Falmouth Harbour (standing declaration).
- AD is Vice Chair of Cornwall NHS Trust.
- MC has been invited by RCYC to the opening reception for the Richard Mille Cup on 2nd June.

4. Approval of Minutes from Previous Part 1 Meeting on 22nd March 2024

- The minutes from the previous meeting were tabled and approved.

5. Matters Arising

- CEO went through and updated the Matters Arising. The Board agreed that all Matters Arising were captured.

Reports

6. Finance Reports

a) Pilotage Revenue and Moves vs Budget

- Previously distributed for information.

7. Reports by Exception in accordance with Standing Orders

a) CEO Update

- HRO update – RYA did submit a response to the consultation but we were not informed of this by MMO. There was nothing substantive in the response.
- Two of the responses have now been withdrawn.
- We are in the process of responding to the more complicated responses.

b) Commercial Update

- There is just one pod in Marine Hub still to be let. A draft lease was sent to a possible tenant this morning.
- Successful lift in of 40+ boats was done in one day rather than two.
- New branding is now in place around the Marine Hub and new lines have been painted.
- Marina reconfiguration - taken out 2 finger pontoons to make berths bigger. Thanks to maintenance team. Used these finger pontoons to double the capacity of tender berths. These new berths have been allocated to people on the waiting list with some reserved for visitors.
- We have a lot of events and regattas over the summer.
- Grub Hub booking is ongoing including Kelp canteen who sell sustainably sourced seafood.
- Seasonal team training week starts next week.
- AW encouraged HYM to target commissioners for their commitment to attend the various events over the summer.
- AW completed a learning walk with TJ and the Maintenance Team recently which was fascinating and very informative.

c) HM Update

- Covered in HM's summary for item 7d.

d) PMSC/Duty Holder Matters

- Harbour Master's Summary previously distributed for information.

e) Safety Incidents and Improvements

- Celtic Endeavour 21022024 - Single Incident Full Report previously distributed for information.
- This was a routine movement of a vessel that suffered total engine failure. Good immediate action from the pilot and wider teams.
- FDEC emailed their thanks for FH's assistance.

f) Risks

- GP asked about risk for major catastrophe which will be raised with the Audit and Risk Committee. (Matter Arising No 10).

For Approval

8. HM Journal March 2024

- Previously distributed for information.
- All approved for the journal to be signed.

For Information

9. PNP Reports

- Previously distributed for information.
- There is nothing in the report that will affect Falmouth Harbour.

Part One ended at 10:25.

Dates of 2024 Meetings

Friday 24th May 2024

Friday 28th June 2024

Friday 20th September 2024

Friday 25th October 2024

Friday 29th November 2024

Friday 13th December 2024

Lite

Lite & Strategy Day

Budget

Lite & Joint Meeting with HUG

Dates of Events

Fri 14th to Sun 16th June

Thu 20th to Mon 24th June

Wed 3rd to Fri 5th July

Thu 11th to Sun 14th July

Mon 5th to Wed 7th August

Thu 8th to Sat 10th August

Fri 9th to Sun 18th August

Falmouth Classics and International Sea Shanty Festival

Sigma Championships

Seaward Squadron Rally

Moth National Championships

Sunbeam Centenary Celebration

Sunbeam Championships

Falmouth Week