

# FHC BOARD MEETING

## PART 1 MINUTES

Friday 28<sup>th</sup> November 2025 09:30

### Meeting Room, Boat Park



**FALMOUTH  
HARBOUR**

UK's Atlantic gateway.

#### Attendees:

|   |     |
|---|-----|
| Mark Chanter, Chair                         | MC  |
| Miles Carden, CEO                           | CEO |
| Natasha Collings-Costello, Commissioner     | NCC |
| Angela Harvey, Finance Manager              | AH  |
| Ifor Pedley, Harbour Master                 | IP  |
| Gerald Pitts, Commissioner                  | GP  |
| Tristan Rowe, Head of Commercial Operations | TRW |
| Vicki Spooner, EQSM (attended for item 11)  | VS  |
| Andrew Williams, Commissioner               | AW  |
| Emma-Jane Wood, Head of HR and Operations   | EJW |
| Andy Wright, Commissioner                   | AWT |

#### Guests:

|  |    |
|--|----|
| Dave Owens, Chair of Harbour Users Group (HUG) | DO |
|--|----|

#### Governance

##### 1. Chair's Opening Remarks

- Chair welcomed everyone.

##### 2. Apologies

- John Elliott, Deputy Chair JE
- Kay Penney, Commissioner KP

##### 3. Declarations (Includes Declarations of Interest and Statutory Declarations)

- NCC is MD of Cornwall Environmental Consultants (CEC) which has done some paid work for Falmouth Harbour (standing declaration).

##### 4. Approval of Minutes of the Meeting held on 24<sup>th</sup> October 2025

- The minutes from the previous meeting were tabled and approved.

##### 5. Matters Arising

- Previously distributed for information.
- CEO went through and updated the Matters Arising. The Board agreed that all Matters Arising were captured.

#### Reports

##### 6. Safety and PMSC Compliance - SHA/CHA/Duty Holder

- No update.

## 7. HM and Falmouth Pilot Services

- HM reports previously distributed.
- Pilot training roll out is due to changes in the code.
- There is another Ship to Ship (STS) transfer of molasses this weekend (one ship to two smaller ships). This is 6 pilotage moves. FH have been active in securing this work with discussions that started a few years ago.
- Cornwall Marine Plan includes future fuel and bunkering which may help us secure more STS business.
- MC thanked IP and the HM team for their work in securing this work.
- Putting a ship alongside another ship is challenging so we have added a surcharge for these moves.
- Gylly Beach Safety Zone review - consensus was positive and agreed to keep the zone as it is. Looking at potentially having a camera on the café to support policing the zone.
- FH have taken over the PoFSA race marks and so we will deploy and retrieve them. This will make the process more efficient and safer. We will receive some income for doing this. We will review this after one year.

## 8. Finance Reports

### a) Finance Dashboards

- Previously distributed for information.
- Expectation for next couple of months is a revenue and expenses deficit mainly due to the profiling of income budgets. This is being refined and will be improved for next year's budget.
- This year we have had some unplanned costs such as Killigrew's engines and the electric rib. Adding contingency for unplanned expenses was discussed.
- The Board asked some detailed questions on the Income and Expenditure which AH will respond to after the meeting.
- AH to provide an explanatory sheet to explain key details such as large over or underspend items.
- MC and CEO requested that finance questions are submitted prior to the Board to allow time for investigation and explanation.
- Depreciation process and asset register have been reviewed which has affected the depreciation figures in the finance reports.
- AH requested feedback on the Departmental dashboards.

### b) Income & Expenditure

- Previously distributed for information.

### c) Balance Sheet

- Previously distributed for information.

### d) P&L by Department

- Previously distributed for information.

## **e) Commercial Shipping**

- Previously distributed for information.
- CEO gave an update on key commercial shipping vessels.
- There were 42 cruise visits in 2025 with 60,000 passengers, 13 cruise companies, 6 cancellations and 1 additional unplanned call where 5900 passengers came ashore to Falmouth.
- 49 cruise calls predicted for next year with over 24 anchor calls. This shows how popular Falmouth is as a destination.

## **9. CEO Report**

- Joint visit with A&P from Chris McDonald, Minister for Industry took place on 25<sup>th</sup> November. This was a positive visit and included discussions on HVO, taxation, FLOW and investment into the docks.

## **10. Falmouth Harbour Commercial Report**

- TRW gave a summary for leisure.
- 2026 events are already being planned.
- 60 boats are on the moorings for the winter.
- The maintenance team have worked really hard on the winter mooring maintenance, handling very large blocks of granite and chain. CEO added his thanks and added that they have worked hard to get ahead despite poor weather.
- DO commented that all FH customer facing team members do an exceptional job which is recognised by all members of the HUG.
- MC commented that he will pass on his thanks to the Team at the Team morning on 11<sup>th</sup> December.

## **11. Environmental Duty**

- VS attended for this agenda item.
- VS summarised the response we have received following FH's comments on the Falmouth Docks redevelopment application (distributed as agenda item 19a). VS is happy with the response and hopeful they will include monitoring of the sediment plume when dredging.
- There is no monitoring proposal for Mearl. VS will look through the documentation to see if this is included and if not she will request this.

## **12. Atlantic Oct 2025 Warranty Lift Out Report**

- Previously distributed for information.
- Holyhead commented on the good condition of Atlantic which shows how well the pilot boat crew maintain the boats.
- Increased ballast has helped with the stability of the boat.
- This project is now complete.

## 13. Falmouth Harbour Users Group The First Year

- Previously distributed for information.
- DO summarised the document and invited the Board to think about any tasks they would like the HUG to undertake. MC requested Board to consider what tasks the HUG should undertake to discuss at next meeting.
- All HUG members have been interested in the docks and FH development proposals. There is a good understanding among the HUG members that this is a working port.
- The HUG has an important role in communication with members of the public.
- The HUG meeting is held in a different venue each time allowing for the host to present on their organisation.

## 14. Commissioner Reports and Sub Committee Reports

- No updates.

## 15. Staff Survey Results

- In September RemCom approved the staff survey which was sent to staff for completion in October.
- This was a comprehensive survey with approximately 45 questions and over 75% of staff responded. Responses were anonymous.
- EJW gave an overview of the results and key highlights. There were a lot of positives and some areas that will require some investigation and development.
- EJW is now analysing the individual comments that were made.
- CEO commented that with EJW onboard we are now able to do things such as the staff survey. EJW provides a valuable resource.
- Feedback on the survey will be given at the Team Day on 11<sup>th</sup> December.
- EJW has also implemented the FH Intranet which will help to improve communications.

## Key Decisions and Resolutions - None

## Stakeholder Engagement

### 16. Media Report

- Previously distributed for information.

### 17. Record of Commissioners Stakeholder Activity

- MC attended and laid a wreath at Falmouth's Annual Service of Remembrance on 9<sup>th</sup> November.

### 18. Engagement Framework - Update on Marine Plan Information Event/TRIP Funding Project

- Previously distributed for information.
- The funding was for boat park investigations and pre work before submission of MMO licence. As part of this we need to do some sort of public consultation/engagement before submissions to MMO. This will take place on 2<sup>nd</sup> and 3<sup>rd</sup> December.
- This work has had to be done in a very tight timeframe.
- AWT will attend and invited other interested Commissioners to attend.

## Standing Items

### 19. Policies/New Legislation Guidance/Consultations

#### a) Response to FH re Docks Redevelopment

- Previously distributed for information.
- Discussed as part of Item 11 - Environmental Duty.

#### b) BPA Circular 262 - Budget Summary

- Previously distributed for information.

## Correspondence - None

## Dates of 2025 Meetings

Friday 19<sup>th</sup> December 2025